

HERTFORDSHIRE COUNTY COUNCIL

**HEALTH AND WELLBEING BOARD
15 DECEMBER 2015 AT 10.00 AM**

HERTFORDSHIRE PHARMACEUTICAL NEEDS ASSESSMENT

Author: Lisa Olins, Pharmacy Consultant, Public Health Team
Tel: 01438 843135

1.0 Purpose of report

- 1.1 This report describes the background and NHS regulations concerning the Pharmaceutical Needs Assessment (PNA).
- 1.2 This report details the current position regarding the PNA in Hertfordshire.
- 1.3 This report describes the need to produce a new PNA explaining the plan for its delivery and seeks support in this approach.

2.0 Summary

- 2.1 The PNA is a statutory document that assesses the community pharmacy needs of the local population. This includes dispensing services as well as public health and other services that pharmacies may provide. The document is used as the framework for commissioning pharmacy services in a defined area.
- 2.2 The PNA is the key document for NHS England (Midlands and East) to inform decisions on applications to open new pharmacies, and the relocation of existing pharmacies (under certain circumstances).
- 2.3 The Hertfordshire PNA (published in April 2015) <http://atlas.hertsliis.org/IAS/Custom/Resources/PharmaceuticalDetailedPDF.pdf> is extant with the subsequent updating of maps giving locations of all pharmacies. Changes in pharmacy status (openings and closures) are recorded in a separate appendix to the PNA <http://atlas.hertsliis.org/IAS/Custom/Resources/PharmaceuticalChangeSPDF.pdf>

- 2.4 The Health and Wellbeing Board has a statutory duty to develop and update the PNA. The Health and Social Care Act 2012¹ transferred responsibility for the developing and updating of PNAs to health and wellbeing boards (HWBs) from Primary Care Trusts with effect from April 2013.
- 2.5 The NHS (Pharmaceutical Services and Local Pharmaceutical Services) Regulations 2013 set out the legislative basis for developing and updating PNAs² It is a statutory duty for the HWB to produce and publish the next PNA by 1 April 2018.
- 2.6 Experience from production of the current Hertfordshire PNA has resulted in a desire to extend previous production timescales from 12 to 18 months. Discussion with known existing providers suggests that costs may vary from £50,000 - £90,000. The costing is to include monitoring and review of the PNA from publication until production of the subsequent PNA in 2021.
- 2.7 Hertfordshire County Council Contract Regulations policy³ states that for Contracts with an estimated value of between £10,001 and £100,000 the Quotation procedure should be used (and that at least three written estimates are required).
- 2.8 Timescales for the tender process are estimated as follows:
- 2.8.1 Tender pack goes live on "In-Tend" April 2016
 - 2.8.2 Evaluate contracts May 2016
 - 2.8.3 Award contract June 2016
 - 2.8.4 PNA production commences August 2016
 - 2.8.5 PNA offered to HWB for final approval February/March 2018
 - 2.8.6 PNA published April 2018.

3.0 Recommendation

The Health and Wellbeing Board should:

- 3.1 Note the contents of this report
- 3.2 Agree to the process of seeking a contractor to undertake this work

4.0 Background

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https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/197634/Pharmaceutical_Needs_Assessment_Information_Pack.pdf

2 <http://www.dh.gov.uk/health/2013/02/pharmaceutical-services-regulations/>

3

<http://compass.hertsccl.gov.uk/pp/ecspolproc/commserpolproc/spgppolproc/17001905/quotguide>

4.1 Introduction and legislative background⁴

If a person wants to provide NHS “pharmaceutical services” they are required to apply to the relevant NHS England regional team who compile and maintain a “pharmaceutical list⁵”. The person must prove that they are able to meet the pharmaceutical need as set out in the relevant local PNA. Exceptions to this include applications for needs not foreseen in the PNA or to provide pharmaceutical services on distance selling (internet or mail order) basis.

“Pharmaceutical services” in relation to PNA includes:

- “Essential services” which every community pharmacy providing NHS pharmaceutical services must provide including dispensing of medicines, promotion of healthy lifestyles and support for self-care;
- “Advanced services” which are provided subject to national accreditation including Medicines Use Reviews and Appliance Use Reviews; and
- “Locally commissioned services (previously known as enhanced services) e.g. anti-coagulation monitoring, the provision of advice and support to residents and staff in care homes in connection with drugs and appliances, on demand availability of specialist drugs, and out-of-hours services which are commissioned by NHS England.

It can be seen that the PNA is a key documents for the NHS England regional team as it informs its decisions on applications to open new pharmacies and dispensing appliance contractor premises and will also inform the commissioning of local services from pharmacies. Decisions on applications to open new premises may be appealed to the NHS Litigation Authority’s Family Health Services Appeal Unit (FHSAU), and may also be challenged via the courts⁶.

In April 2013 responsibilities for the development and updating of PNA transferred from Primary Care Trusts to Health and Wellbeing Boards who produced their first PNA in April 2015. They are also required to publish a revised assessment within three years of publication of their first assessment ie by April 2018.

4.2 Current situation in Hertfordshire

⁴ Pharmaceutical needs assessments – information pack for local authority Health and Wellbeing Boards. Department of Health. May 2013.

⁵ List includes pharmacy contractors, dispensing appliance contractors, dispensing doctors and local pharmaceutical services contractors.

⁶ <http://www.pcc-cic.org.uk/article/pharmaceutical-needs-assessments-right-service-right-place>

The current Hertfordshire PNA was produced by East and North Herts CCG Pharmacy and Medicines Optimisation Team (originally commissioned as part of the now defunct Hertfordshire Commissioning Support Unit), on behalf of Hertfordshire HWB, and published on 1 April 2015 on the JSNA website⁷.

Accompanying the PNA is a set of background appendices and a dynamic map which displays the details of all the pharmacies in Hertfordshire and area highlights for a selected area outlining the characteristics of the populations around particular pharmacies. There is also a list of regular updates⁸ to the details of pharmacies in Hertfordshire.

A shorter Executive Summary of the PNA is also available

Hertfordshire PNA Executive Summary (April 2015 - 9 sides of A4)

<http://atlas.hertslis.org/IAS/Custom/Resources/PharmaceuticalSummaryPDF.pdf>

Hertfordshire PNA Version 1 (April 2015)

<http://atlas.hertslis.org/IAS/Custom/Resources/PharmaceuticalDetailedPDF.pdf>

Hertfordshire PNA Dynamic maps (April 2015)

<http://atlas.hertslis.org/IAS/dataviews/report/fullpage?viewId=1215&reportId=538&geoid=595&geoReportId=6304>

Report signed off by	Hertfordshire Health & Wellbeing Board
Sponsoring HWB Member/s	Prof. Jim McManus, Director of Public Health
Hertfordshire HWB Strategy priorities supported by this report	Healthy Living Promoting Independence
Needs assessment This paper describes the provision of a pharmaceutical needs assessment (PNA)	
Consultation/public involvement Public consultation is part of development process of the PNA	
Equality and diversity implications Equality and diversity implications are considered as part of the needs assessment process during production of the PNA.	
Acronyms or terms used. eg:	
Initials	In full
PNA	Pharmaceutical Needs Assessment
HWB	Health & Wellbeing Board
NHS	National Health service
FHSAU	Family Health Services Appeal Unit

⁷ <http://jsna.hertslis.org/>

⁸ <http://atlas.hertslis.org/IAS/Custom/Resources/PharmaceuticalChangesPDF.pdf>